

useful workplace tools

Sample UV Risk Control Worksheet

Description of work location

Date

Assessed by

Description of task(s) performed

Health & Safety Representative

Environmental factors

Time of day

- All day
- 10.00 am–3.00 pm
- 2.00 pm–4.00 pm
- 8.00 am–10.00 am
- After 4.00 pm
- Before 8.00 am



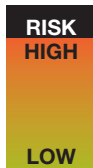
Altitude

- More than 1500 m
- 1000–1500 m
- 500–1000 m
- Less than 500 m



Season

- All year
- Summer
- Autumn/Spring
- Winter



Work system factors

Shade during work

- No shade
- Partial shade
- Total shade
- Indoor work



Shade at rest breaks

- No shade
- Partial shade
- Total shade
- Indoor work



Have employees ever been sunburnt at work?

- Yes
- No



Comments

Comments

Hazardous factors

The presence of reflective surfaces or photosensitising substances will increase the risk posed by UV radiation.

An increased number of factors will increase the magnitude of the risk.

Presence of reflecting substances

- Concrete
- Sand
- Glass
- Snow
- Roofing iron
- Water
- Aluminium foil

Use of photosensitisers*

* See above for list of photosensitisers

- No
- Yes

Protective factors

The use of any personal protective equipment will provide some protection from UV radiation.

The use of more equipment will provide adequate and appropriate protection from UV radiation.

Use of appropriate clothing/personal protective equipment

- Broad-brimmed or legionnaire-style hat
- Construction helmet with brim attachment
- Long-sleeved shirt
- Long trousers
- Sunglasses (AS 1067 or AS/NZS 1337)
- SPF 30+ sunscreen
- Portable shade structure

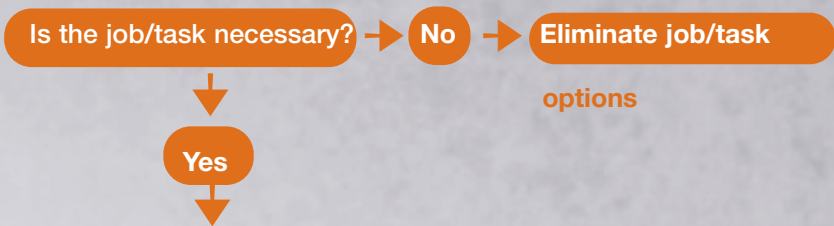
Factors assessed as a risk (from risk assessment checklist)

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Refer to Worksafe Australia Guidance Note [NOHSC: 3012 (1991)]



Is elimination and/or reduction of risk by use of engineering controls practical?

Options/Actions:	Timeframe
Short term

Medium term

Long term

Is elimination and/or reduction of risk possible by use of administrative controls?

Options/Actions:	Timeframe
Short term

Medium term

Long term

Is elimination and/or reduction of risk by the use of personal protective equipment and clothing practical?

Options/Actions:	Timeframe
Short term

Medium term

Long term

This is now a risk control plan for the worksite. It should be filed and kept for reference. Control measures identified should be transferred into your organisation's overall protection policy to form the section on how the hazard will be controlled. This policy should be written and employees informed of its existence. A re-assessment should be performed once improvements have been implemented.