

session equipment

The SunSmart Educator will require a data projector and laptop for the presentation.

Are you able to provide

Data projector Yes No

Laptop computer Yes No

workplace profile

Name of person in charge of OH&S within your organisation

Name of OH&S professional attending this session (Manager, Officer, Representative)

Will the OH&S professional be available to answer questions about sun protection issues in your workplace during the session? Yes No

Does your workplace have a sun protection policy for employees who work outdoors?

Yes (if yes please attach a copy) No

Are there any particular issues or difficulties related to sun protection policy or practices that you would like the session to address?

Has your organisation had a SunSmart presentation before?

Yes (please provide details, if possible, of when, why repeating, any changes in workplace since last session, etc.) No

How did you find out about SunSmart's Workplace Education Program?

SunSmart website SunSmart promotional flyer

WorkSafe Other

how do you wish to pay for your session?

Company purchase order Purchase order no. (if you are not paying by cheque/credit card, a purchase order number must be provided)

Cheque (made payable to Cancer Council Victoria)

Credit card VISA MasterCard Amex Expiry _/ _

Card number

Name on the card Signature

I _____ hereby agree to give SunSmart two days notice for cancellation of any bookings and understand the full amount of the session/s will be payable if such notice is not received.

Signature _____ Name (please print) _____



do you have outdoor workers?



Ultraviolet (UV) radiation exposure is a major occupational hazard for all Australians who work outdoors. Overexposure to UV radiation is the major cause of skin cancer.

SunSmart, the skin cancer control program of Cancer Council Victoria, offers organisations a workplace education program. Trained SunSmart educators can deliver training sessions with your employees about the hazards of sun exposure in the workplace.

Skin cancer is an occupational health risk. Conducting a SunSmart training session for your workers will help you fulfill your OH&S obligations.



Sessions include a range of handouts including information sheets and brochures.



What does the education session cover?

Topics include:

- What is skin cancer?
- Who is at risk of skin cancer?
- UV radiation—why is it harmful?
- Vitamin D
- How to reduce exposure to UV radiation
- How to check for skin cancer

Skin scanner

The skin scanner is also available in conjunction with an education session. The skin scanner demonstrates the effect of the sun on the skin after years of exposure. It cannot be used to detect skin cancer.

The skin scanner is only operated by the SunSmart educator. It usually takes about two minutes per person.

A SunSmart educator and skin scanner are also available for health expos.

How long is the session?

A standard session is one hour. This includes a powerpoint presentation, a range of interactive learning activities and facilitated discussion with participants.

Who will benefit from this training?

UV radiation exposure is a workplace hazard for all employees—full time, part time or contractual—who spend all or part of their day exposed to the sun. Providing training to your outdoor employees will help increase awareness of the risks of exposure and encourage sun protection practices. Indoor workers will also benefit from the training by gaining practical solutions to sun protection and early detection of skin cancer.

Where are the sessions held?

Our trained SunSmart educators will deliver training on-site to your employees.

What is the cost?

A standard session is \$450 (1 hour).

A standard session with skin scanner is \$500 (allow a minimum of 1.5 hours)—an additional \$50 is incurred for every half hour thereafter.

For multiple sessions or sessions outside the Melbourne metropolitan area please contact SunSmart on (03) 9635 5148 for a customised quote.

Sessions are GST free unless travel for rural sessions is required.

How do I book a session?

Simply fill in the booking form attached to this flyer and post or fax back to SunSmart. Please include a purchase order number or payment option.

Where can I get more information?

Please contact SunSmart on (03) 9635 5148 or email sunsmart@cancervic.org.au.

For other training options provided by the SunSmart Workplace Program including online training and health and safety professionals in-service sessions please contact SunSmart on (03) 9635 5148 or email sunsmart@cancervic.org.au

contact details

Organisation name

Industry type

Contact name

Position

Postal address

Suburb

Postcode

Phone

Fax

Email

booking form

Please return your completed booking form, purchase order or cheque to

SunSmart
Cancer Council Victoria
1 Rathdowne Street
Carlton Vic 3053

ABN: 61 426 486 715

Tel (03) 9635 5148

Fax (03) 9635 5260

Email sunsmart@cancervic.org.au

session details

Preferred date(s) for presentation

or

Location of presentation (please provide full street address, venue name, etc.)

Preferred session time

No. of participants (recommended 15–25)

Session type

Session only (1 hour including question time)

Session with skin scanner (1.5 hours including question time and half hour use of skin scanner)

Skin scanner only (available for health expos only)

I would like to discuss a customised quote

Audience

Indoor workers

Indoor and outdoor workers

Outdoor workers

Management and/or OH&S staff

Audience description (e.g. construction workers, telecommunications, office workers)

Venue description (e.g. lunch room, boardroom, seminar room)

* Please note: the venue environment needs to be conducive to training. Minimum needs include seating for participants, access to a power point, a surface on which to project the presentation, ability to darken the room and a table.